

Our Lady of the Assumption School Council Meeting Minutes

Wednesday, March 11th, 2020 at 3:45pm

Please note that on March 15th, 2020 notice was given that all schools would be closing due to the Covid 19 Pandemic. There will be no School Council Meetings until further notice. All school events mentioned below are also cancelled.

Attendees: Denise Kobza, Rhonda Norris, Michelle Dormer, Deena MacWilliam, Ken Tratch, Emily Reid and Rob Reid.

1. **Call to Order:** 3:50pm
2. **Opening Prayer:** Led by Mrs. Kobza
3. **Welcome and Introductions**
4. **Review of the Agenda**
5. **Approval of February Minutes**
 - Approved
6. **Old Business** – No old business
7. **Trustee's Report** – Please refer to the Trustee's Report included in the March School Council Package that was sent out March 11th.
 - a. **Three Year Capital Plan** – Plans include:
 - New Elementary School for West Lethbridge. This is the first priority right now. Father Leonard Van Tighem (FLVT) school is full. There may be some restructuring with the possibility of FLVT becoming a Junior High School. Planning for 2021 to be completed in 2024.
 - Modernization of St. Francis Junior High School. Planning for 2021 to be completed in 2024.
 - Modernization of St. Michael's Bow Island. An assessment will be made in 2024.
 - Modernization of Our Lady of the Assumption. An assessment will be made in 2024.
 - b. **Council of School Council** - meeting was held on March 2.
 - c. **Alberta's School Council Association Conference** - Scheduled for April 24 – 26th, 2020 at the Delta Marriot Edmonton South. The school board will pay the registration fee for up to two school council members or interested parents to attend. ***Cancelled***
 - d. **CoronaVirus Update** – We are continuing to follow updated information from the Alberta Government as it comes out. As of now, 2 of 3 school trips scheduled during the Easter break have been cancelled and the third is on hold pending further information.

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- e. **Holy Spirit Spiritual Development Day** – Scheduled for March 16th 2020 at CCHS. It runs from 9am to 3:30pm. Guest speaker is David Wells.
 - f. **Knights of Columbus 10547 Charity Dinner and Auction Update** – Was very successful with donations of \$13,500. The question is whether the Knights of Columbus and the HSCS should partner again next year. Thank you to everyone who donated silent auction items or cash for this “Feed the Hungry” Fundraiser.
 - g. **April Board Meeting Change of Date** – The April Board Meeting of Wednesday, April 22, 2020 is rescheduled for Tuesday, April 21, 2020.
 - h. **Ward Review** – A consultant has been named and the review will proceed in the near future. Details will be forthcoming as they are known. The hope is that parents will be able to weigh in as to whether there should be fewer Trustees than we have now. The government is looking for ways to cut expenses. Currently Trustees in our division only make up about 3% of the total budget. Will parents feel they are being represented properly with fewer Trustees?
 - i. **2021 Municipal Elections: Trusteeship** – School Councils are encouraged to look for and encourage potential candidates for Trusteeship in the October 2021 Municipal Election.
 - j. **School Busing** – Lethbridge City Council has granted a one year extension of our current busing agreement with the City. This will allow for more time to study and consider all the options. We want something as good as what the city had, if not better, that won’t cost families more money. Hopefully something will be in place by Christmas.
 - k. **Approval of IMR Funds** – The Board was notified that the Minister of Education approved the division’s request to repurpose \$750,000 in Infrastructure Maintenance Renewal Funds (IMR) for operations in 2019/2020.
- 8. Financial Report – For February 2020**
- Handout was given. Report prepared by Marina.
 - Discussion of various upcoming events and associated costs.
 - Was brought up that there is not a “Share Agreement” with City Pools like there is with Skating. The cost for the school to go swimming at Henderson at the end of the year is very high. Ken Tratch requested that Mrs. Kobza send him some information about that and he will bring it up at the next joint meeting with the City.
- 9. School Reports**
- 1. **Principal:** Please refer to the Principal’s Report included in the March School Council package that was sent out on March 11th.
 - a) Mrs. Kobza announced that she has accepted a transfer to St. Teresa of Calcutta School and will be transferring there immediately following Easter break.

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- b) **Enrollment Projections:** Enrollment numbers are declining. What are some things that could boost enrollment numbers? One suggestion is Full-Day Kindergarten. Ken Tratch wants to discuss further with the Superintendent about possibilities. This is something to discuss with teachers and parents. We could also keep working to enhance our Social Media presence.
- c) **Behaviour Expectations Survey:** There were 90 responses to the survey. We still need to go through the responses and comments and come up with overall statements.
- d) **Conduct Consequences:** We are looking at making some changes to the Conduct Consequences. The way the code of conduct was previously laid out had level one offences with level one consequences, level 2 offences with level 2 consequences and level 3 offences with level 3 consequences. In the past if there was a contributing factor such as increased severity and repetition of an offence it could be bumped up a level. This was confusing to some people. For example, why was a level 1 offence now deemed a level 3? We have had discussions with the school Resource Officer and he made some suggestions. He said how the police do it is to use the various factors, such as increased severity and repetition, to determine an appropriate consequence. Unacceptable Behaviours will still be categorized as level 1, 2 and 3, however, going forward there will be a menu of possible consequences. Staff will be able to consider a list of factors to help determine the appropriate consequence. Some examples of factors are age of the student, unique needs of the student and previous conduct. It's basically the same as what we had before, just structured differently.
- e) **David Wells Evening Sessions:** March 20, 2020. All staff, families and parishioners are welcome to attend.
- f) **School Nutrition:** The school will be starting Taster Tuesdays that will run through the month of March. Funding for this is provided by the School Nutrition Program Grant.
- g) **Calendar Review:**
 - Upcoming events of note for March/April:
 - School Liturgies continue
 - Report Cards will be going home March 20th
 - Parent/Teacher Interviews are scheduled for March 26th
 - Science Fair March 12th
 - Evergreen Theater "Wicked Witch of the Wetlands" is April 1st
 - Spring Photos will be on April 6th
 - The Jump Rope For Heart kickoff assembly is April 8th
 - Good Friday April 10th
 - Easter Sunday April 12th
 - Easter break from April 13th to April 17th

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2. **Associate Principal:** Absent

3. **Teacher:** Absent

10. New Business

- a. **Hot Lunch Update:** Please refer to the OLA Hot Lunch Schedule for 2020/2021 that was included in the March School Council Package sent out March 11th
 - Going forward hot lunches will be on Thursdays instead of Wednesdays
 - The Hot Lunch program will run in October, November and January to June.
- b. **Spring Plant Fundraiser:** Orders due May 26th and will be delivered on Friday June 5th. Need Parent volunteers to help sort and hand out orders. Discussion about pricing for plants. To help increase the profit margin for the school, a suggestion was made to round up pricing to nearest 5 or 10. For example, something that is \$22 be rounded up to \$25 and something that is \$28 be rounded up to \$30. Motion was made by Michelle to round up pricing to the nearest 5 or 10. Seconded by Deena. Approved by Rhonda and Rob.
 - Can we use an online sign up system like sign up genius?
- c. **Snack Bag Fundraiser:** 45 items have been ordered so far worth \$573 with a profit for the school of \$226. Orders close Monday March 16th.

11. Next Meeting

- Wednesday, May 13th @ 3:45pm in the Music Room Upstairs. ***Cancelled***

12. Adjourn

- Meeting adjourned @ 5:11pm